

POSITION: Navigation Site Safety Health Officer

SALARY: \$77,069.00 - \$119,393.00 Annually

OPENING DATE: 05/16/23

CLOSING DATE: 06/2/23 11:59 PM

General Information

The Port of Portland, our regional gateway to the globe, operates multiple airports, marine terminals and business parks that connect goods, people and passengers, drives economic growth and improves our region's quality of life.

We are looking for someone who can work with the Navigation Safety team and Navigation department to develop implement, and administer the Navigation Safety Program. Provide professional safety consultation and technical expertise on safety and health matters related to the Port's Navigation Department. Help prevent injury and illness to employees and the public, prevent loss or damage to property and ensure operations are consistent with Port, OSHA and US Army Corps of Engineers, and US Coast Guard safety policies and regulatory requirements. And help Contribute to the organization's success.

Summary of Essential Responsibilities

- Anticipate, Recognize, Evaluate, and Control health and safety issues and implement continuous improvement practices in support of the current version of the US Army Corps of Engineers Safety Manual (EM385), OSHA, USCG and other applicable health and safety regulations.
- Conduct daily job site and work area inspections.
- Provide technical assistance, consultation and education on safety issues.
- Serve as Site Safety and Health Officer (SSHO) and assist the Navigation Safety team with Port employees and vendors on safety-related issues.

- Assist in program development and recommend solutions to a wide variety and range of safety issues to minimize and eliminate hazards which could result in employee or public injury or illness.
- Coordinate and provide safety education and training for the Navigation department. Design, develop, deliver, and measure effectiveness of safety and Health training coursework.
- Assist the Navigation Safety team in the administration of the employee safety training database, certifications, and other records, ensuring that training information is documented and updated to meet US Army Corps of Engineers Safety Manual (EM385) requirements.
- Fulfill SSHO requirement for US Army Corps of Engineers dredging contract. This includes working on the dredge and on Saturdays or Sundays during the dredging season (roughly June to December).
- Respond as an SSHO to emergencies during normal work hours and after (Required)
- Response includes assisting in coordination of emergency responders, making required notifications, and may include providing basic first aid.
- Assist Navigation Managers with incident investigations. Help ensure investigations are timely, complete, and documented to Port quality standards.
- Assist with creation and implementation of corrective actions using the Port's CAP system.
- Demonstrate commitment to valuing differences among individuals and passion for being inclusive

Minimum Requirements/Skills and Abilities

- Bachelor's degree in Industrial Engineering, Safety and Health, or related field.
- Minimum of Seven (7) years progressively more responsible experience as a safety professional in marine construction, or the equivalent combination of education and/or relevant experience.
- License and/or Certifications:
 - Class C Driver's License (required)
 - Ability to be accepted as a Site Safety & Health Officer by the USACOE per EM 385 (required)
 - Certified Safety Professional (CSP), Certified Industrial Hygienist (CIH) or NFPA Certified Marine Chemist (CMC) (preferred)
 - Ability to attain Shipyard Competent Person

Skills/Ability:

- Develop, conduct and update training programs to ensure compliance with US Army Corps, OSHA, USCG, and Port policies, procedures and guidelines
- Professionally express ideas clearly in written and oral communication
- Format and produce correspondence and documents using current word processing applications
- Maintain, input and retrieve data for training records, metrics, and injury & illness records
- Create reports for planning future training
- Organize workload and prioritize tasks to meet changing priorities and deadlines
- Promotes safety as a guiding principle and a regular practice in accomplishing work; focuses on safety improvements and complies with safety and health policies and procedures
- Shows the utmost respect for others and is a proven team player.
- Access all work areas, including:
 - Transferring via launch boat to barges and scows
 - Climbing narrow, steep stairs
 - Traversing sandy fill sites
 - Donning fall protection gear to access heights as needed
 - Entering confined spaces such shipboard tanks and voids as needed.
- Learn the unique tasks which comprise working at the Navigation Yard, and at remote sites during the dredging season

Additional Information

- **Safety:** The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- **Diversity and Inclusion:** At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
- **EEO/Affirmative Action Policy Statement:** The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- **Veterans Preference:** Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you

are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.

- **Background Checks and Drug Testing:** The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other safety-sensitive positions.
- **ADA Accommodation:** Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000